

APPENDIX D

Equality Impact Assessment Form



Directorate: Transformation		Service: Planning	
Completed by: Ian Bond		Date: 17/07/2015	
Subject Title:			
CONFIRMATION OF ARTICLE 4(2) DIRECTIONS - FULWOOD AND DOUGLAS AVENUE CONSERVATION AREA, TARLETON AND JUNCTION LANE CONSERVATION AREA, BURSCOUGH.			
1. DESCRIPTION			
Is a policy or strategy being produced or revised:	No	<i>*delete as appropriate</i>	
Is a service being designed, redesigned or cutback:	No		
Is a commissioning plan or contract specification being developed:	No		
Is a budget being set or funding allocated:	No		
Is a programme or project being planned:	No		
Are recommendations being presented to senior managers and/or Councillors:	Yes		
Does the activity contribute to meeting our duties under the Equality Act 2010 and Public Sector Equality Duty (Eliminating unlawful discrimination/harassment, advancing equality of opportunity, fostering good relations):	Yes		
Details of the matter under consideration:	To confirm new Article 4(2) Directions in Fulwood and Douglas Avenue Conservation Area, Tarleton and Junction Lane Conservation Area, Burscough.		
<i>If you answered Yes to any of the above go straight to Section 3</i>			
<i>If you answered No to all the above please complete Section 2</i>			
2. RELEVANCE			
Does the work being carried out impact on service users, staff or Councillors (stakeholders):	Yes/No*	<i>*delete as appropriate</i>	
If Yes , provide details of how this impacts on service users, staff or Councillors (stakeholders): <i>If you answered Yes go to Section 3</i>			
If you answered No to both Sections 1 and 2 provide details of why there is no impact on these three groups: <i>You do not need to complete the rest of this form.</i>			

3. EVIDENCE COLLECTION	
Who does the work being carried out impact on, i.e. who is/are the stakeholder(s)?	Residents of the Conservation Areas affected by inclusion in the areas covered by the new Article 4(2) Directions.
If the work being carried out relates to a universal service, who needs or uses it most? (Is there any particular group affected more than others)?	N/A
Which of the protected characteristics are most relevant to the work being carried out? Age Gender Disability Race and Culture Sexual Orientation Religion or Belief Gender Reassignment Marriage and Civil Partnership Pregnancy and Maternity	<i>*delete as appropriate</i> No No No No No No No No No
4. DATA ANALYSIS	
In relation to the work being carried out, and the service/function in question, who is actually or currently using the service and why?	N/A
What will the impact of the work being carried out be on usage/the stakeholders?	The Article 4(2) Directions add a further layer of planning restrictions on the properties affected. Consultation with residents affected by the proposals has been undertaken and any comments taken into account, as part of the report, prior to the Council confirming the directions.
What are people's views about the services? Are some customers more satisfied than others, and if so what are the reasons? Can these be affected by the proposals?	This work follows on from an extensive public consultation exercise relating to the adoption of Conservation Area Appraisals for the two conservation areas.
What sources of data including consultation results have you used to analyse the impact of the work being carried out on users/stakeholders with protected characteristics?	The proposals have been informed by the results/evidence provided by the Conservation Area Appraisal work.
If any further data/consultation is needed and is to be gathered, please specify:	Under the procedures residents affected will be notified of the Article 4(2) Directions and

	a notice will be placed in a Local newspaper.
5. IMPACT OF DECISIONS	
In what way will the changes impact on people with particular protected characteristics (either positively or negatively or in terms of disproportionate impact)?	Article 4(2) directions remove certain planning 'permitted development' rights from homeowners and therefore can have a negative impact on those residents. However the work has been justified by the Council's duty to preserve the character and appearance of conservation areas. This work helps the Council fulfil that statutory duty.
6. CONSIDERING THE IMPACT	
If there is a negative impact what action can be taken to mitigate it? (If it is not possible or desirable to take actions to reduce the impact, explain why this is the case (e.g. legislative or financial drivers etc.).	Homeowners affected by the Directions have the opportunity to apply for planning permission and in some instances apply for compensation if their applications are refused planning permission.
What actions do you plan to take to address any other issues above?	A risk assessment has been undertaken identifying that the risk of such action is low.
7. MONITORING AND REVIEWING	
When will this assessment be reviewed and who will review it?	We have a general duty to review all the Borough's Conservation Areas from time to time. We currently have a program to review and monitor conservation areas.